

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	20th June 2017		
1.	Attendees and apologies			
	Present:	Councillor Sven Hocking (SH) – Wiltshire Council – Chair Councillor John Walsh (JW) – Wiltshire Council – Chair Councillor Jeremy Nettle (JN) – Salisbury City Council Patricia Podger (PP) – Elizabeth House Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Pam Rouquette (PR) – Salisbury Walking Forum Graham Axtell (GX) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Peter Durnan (PD) – Cycle Opportunities Group Salisbury		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Salisbury Area Board meeting on the 9 th March 2017. The Salisbury Area Board minutes can be found at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&MId=10153&Ver=4		
3.	Financial Position			
		Current financial position - £15,996 still unallocated.		

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4.	Top 5 Priority Schemes			
a)	<p>Issue No: 3222</p> <p>Request for improved pedestrian facilities on Old Blandford Road between Lywood Close (recent development) and where the existing footway begins at the northern junction of Old Blandford Road and Harnwood Road</p>	<p>Design work for the provision of advisory footpath between Lywood Close and the northern junction of Old Blandford Road and Harnwood Road commenced. Design work to be completed and works order issued.</p>	<p>That the Area Board notes the update.</p>	PS
b)	<p>Issue No: 4000</p> <p>Request for improved cycle route signage on Avon Valley Shared Use Path</p>	<p>Design work for the provision of improved signage along the Avon Valley Shared Use Path commenced. Design work to be completed and works order issued.</p>	<p>That the Area Board notes the update.</p>	PS
c)	<p>Issue No: 4710</p> <p>Request for improved signage to Nos. 22-26 Jewell Close</p>	<p>Design work for the provision of a street nameplate directing people to Nos. 22-26 Jewell Close commenced. Design work to be completed and works order issued.</p>	<p>That the Area Board notes the update.</p>	PS
d)	<p>Issue No: 5253</p> <p>Request for street nameplate for Syringa Court incorporating a 'No Through Road' sign. This street nameplate would replace one that is currently missing from the road.</p>	<p>Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 24/04/17 but did not support this request. However, there is an obligation on Wiltshire Council to provide street nameplates and the incorporation of a 'No Through Road' sign in a street nameplate for Syringa Court would be considered to be an improvement to the sign previously in place. Therefore the provision of such a sign could be considered by the group. The estimated cost of providing this sign would be £100.</p>	<p>That the Area Board approves the allocation of £100 to allow this work to be undertaken.</p>	PS

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e)	Waiting Restriction Requests	<p>Design work and consultation with local members is ongoing in respect of the waiting restrictions that the CATG agreed should be funded at its February 2017 meeting (as ratified by the Salisbury Area Board at its meeting in March 2017).</p> <p>Members of the group were asked by SH to consider funding the requests for waiting restrictions which had not previously been being allocated funding by the CATG. A summary of those requests is attached as Appendix 1.</p>	<p>The group discussed the requests listed in Appendix 1 and decided to support the allocation of funding towards the introduction of all requests highlighted yellow in the attached appendix.</p> <p>That the Area Board approves the allocation of £7,000 to allow this work to be undertaken.</p>	PS
5.	Other Priority schemes			
a)	<p>Issue No: 4246</p> <p>Request for additional sign to inform cyclists that they can travel along South Street against the 'One Way' TRO</p>	Design work completed and works order issued in June 2016.	That the Area Board notes the update.	PS
b)	<p>Issue No: 4647</p> <p>Request for improved cycle facilities on Devizes Road</p>	Work not yet started. Proposed scheme to be added into 'Top 5 Priorities' to enable scheme to be progressed.	JW and SH expressed concerns that even if a parking survey was undertaken and it revealed that parking could be removed or relocated to enable the provision of an improved cycle route along Devizes Road there would be insufficient funding available to deliver this project. It was therefore felt that the previously allocated funding could be better spent on other schemes.	PS

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			<p>The group felt that as work had not yet commenced on this project the previous funding allocation of £1,500 should be withdrawn and returned to the overall CATG budget for reallocation.</p> <p>It is recommend that the Area Board approves the cancellation of this project and that the previously allocated funding is returned to the overall CATG budget for reallocation to other schemes.</p>	
c)	<p>Issue No: 4869</p> <p>Request for improved signage to stop HGVs travelling along Albany Road and Wyndham Road</p>	Design work completed and works order issued in June 2016.	That the Area Board notes the update.	PS
d)	<p>Issue No: 4695</p> <p>Request for improved dropped kerbs in front of PamPurredPets and Pembroke House, Fisherton Street</p>	Draft TRO restriction plan prepared. Changes to be included as part of the TRO being prepared for Item 4E above.	That the Area Board notes the update.	PS

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e)	<p>Issue No: 4759</p> <p>Request for a footway to be constructed on Downton Road between the bus shelter opposite the BP filling station and Harnham Gyratory</p>	<p>The originator of the group has taken this matter before the Harnham Neighbourhood Association who have supported their request to see action undertaken at the location in question.</p> <p>As previously advised the provision of a footpath at this location appears possible but technically difficult to achieve. The first piece of work required would be to undertake a topographical survey of the area. This would cost approximately £1,500.</p> <p>The originator of the issue has also raised the possibility of installing barriers or bollards at this location to prevent people from using the grass verge.</p>	<p>SH advised that he was to arrange a site meeting with the originator of this issue to discuss possible options in respect of delivering improvements at this location. This matter will then be considered again by the CATG.</p>	SH
f)	<p>Issue No: 4935</p> <p>Request for improved street lighting along the footway running from Middleton Road to the Waitrose Underpass</p>	<p>Waitrose have been contacted to see if they would fund the provision of a street light in the vicinity of the steps at the top of St. Paul's Underpass. They have said funding for such things would only be available through its Community Matters scheme (instore token voting scheme) but the provision of a street light was unlikely to be the sort of scheme that they would put forward.</p> <p>As previously advised a street lighting assessment could be arranged through the council's consultants to determine what improvements are necessary to bring the street lighting up to required standards. The cost of undertaking an assessment would be approximately £1,250. The recommendations of the assessment would then need to be brought back to the group for the consideration of funding.</p>	<p>The group considered this matter but declined to fund a street lighting assessment as they felt the matter is one that should be addressed by Highways England. This was on the basis that the request was to illuminate the steps to/from the St. Paul's Underpass and that the steps formed part of the underpass structure which is Highways England's responsibility to manage and maintain.</p> <p>The group asked that the originator of the issue be put in contact with the A36 Route Manager to discuss this matter.</p> <p>The group asked that this item not be brought before it again.</p>	PS

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g)	Issue No: 5068 Request for a directional sign on Devizes Road in advance of the Highbury Avenue mini roundabout to address confusion as to the alignment of the route of the A360.	Design work complete. Works order to be prepared and issued.	That the Area Board notes the update.	PS
h)	Area Board Grant Application No: 2037	Nick Cowen is to meet with the contractor to finalise the works required to the Bishops Walk Footpath. It anticipated that the improvements at this location will be by the end of June 2017.	That the Area Board notes the update.	PS
i)	Stratford Road Crossing Point	Works order to amend the waiting restrictions on the ground in Stratford Road issued in June 2016.	That the Area Board notes the update.	PS
6.	New Requests / Issues			
a)	Issue No: 5136 Request for improved signage to inform motorists that they cannot turn left from Rampart Road onto the A36 Churchill Way (at the bottom of Kelsey Road).	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 24/04/17 but did not support this request. This issue will be closed and no further action undertaken.	That the originator of the issue be informed accordingly and that the Area Board notes the update.	PS
b)	Issue No: 5140 Request for barriers to be installed on the footway running between Pinewood Close and Westwood Road to prevent its use by motorcyclists.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 24/04/17 but did not support this request. This issue will be closed and no further action undertaken.	That the originator of the issue be informed accordingly and that the Area Board notes the update.	PS

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c)	Issue No: 5152 Request for improved height warnings signs on Glastonbury House and Romsey House, Friary Lane.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 24/04/17 but did not support this request. This issue will be closed and no further action undertaken.	That the originator of the issue be informed accordingly and that the Area Board notes the update.	PS
d)	Issue No: 5254 Request for a "Private Road Residents Parking Only" sign to be erected in Syringa Court at the point where the road stops being public highway and becomes a private road.	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 24/04/17 but did not support this request. As the land where residents of Syringa Court wish to install a sign is in private ownership they can, with the landowners permission, fund the installation of a 'Private Road' sign themselves. Officers can provide advice to residents of Syringa Court on how they can progress with this matter if they wish. This issue will be closed and no further action undertaken.	That the originator of the issue be informed accordingly and that the Area Board notes the update.	PS
e)	Issue No: 5265 Request to improve visibility of vehicles approaching from the right for motorists existing India Avenue onto Devizes Road.	There is some existing foliage at the junction of India Avenue and Devizes Road which could be removed to improve visibility. Following the asset transfer some of the foliage to be removed is the responsibility of Salisbury City Council and some is associated with properties owned by Wiltshire Council and remains their responsibility to remove. As the removal of the foliage in question is technically a maintenance issue then the work should be undertaken at no cost to the group.	Relevant officers at Wiltshire Council and Salisbury City Council are asked to arrange for the removal of foliage at the junction of India Avenue and Devizes Road to improve visibility of vehicles approaching from the right for motorists existing India Avenue onto Devizes Road.	PS

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f)	Bus Shelters in Salisbury	<p>There has been a longstanding project with the CATG to replace a number of shelters in Salisbury that have come to the end of their service life. In total there were nine shelters that needed to be replaced, of which four have. Cllr Mary Douglas has asked that the CATG again consider funding the replacement of some of the remaining five shelters. The shelters and approximate costs of replacing them are:</p> <ul style="list-style-type: none"> • Balmoral Road £12,078.62 • Devizes Road £ 9,298.62 • Bishopdown Road £10,748.62 • Coronation Road £11,388.60 • Herbert Road £11,038.62 	<p>SH informed the group that he was talking to other elected members and officers at Salisbury City Council to see if S106 Developer Contribution funding they held could be used to replace the shelters.</p> <p>SH also suggested that he felt that it would be worth finding out if the shelters could be refurbished instead of being replaced and what the cost of refurbishing the shelters would be.</p> <p>Costs of refurbishing the shelters to be determined and reported back to a future CATG for consideration.</p>	PS
7.	Closed Items			
a)	<p>Issue No: 2114</p> <p>Request for a 20mph Speed Limit on Lower Road</p>	<p>All sign erecting and carriageway marking works are complete. 20mph speed limit in the Lower Road area became active on the 3rd April 2017. This issue has been closed.</p>	<p>That the Area Board notes the update.</p>	PS
b)	<p>Issue No: 3347</p> <p>Request for a 20mph Speed Limit on Shady Bower / Manor Farm Road.</p>	<p>All sign erecting and carriageway marking works are complete. 20mph speed limit in the Shady Bower area became active on the 7th November 2016. This issue has been closed.</p>	<p>That the Area Board notes the update.</p>	PS

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c)	Issue No: 4503 Issue with Gradidge Lane Prohibition of Motor Vehicles TRO	All works to remove the existing Prohibition of Motor Vehicle signage in Gradidge Lane are complete and the issue has been closed.	That the Area Board notes the update.	PS
d)	Issue No: 4514 Request for a bus stop clearway to be marked in the bus stop layby on London Road	All works to provide the bus stop clearway on London Road are complete and the issue has been closed.	That the Area Board notes the update.	PS
e)	Issue No: 4544 Request for 'No Through Road' Sign in Myrrfield Road	All works to replace the existing Myrrfield Road street nameplates with street nameplates including 'No Through Road' symbols are complete and the issue has been closed.	That the Area Board notes the update.	PS
f)	Issue No: 5036 Request for a driveway protection (white bar) marking to be installed outside No. 11 Roman Road.	As the group declined to fund the laying of a driveway protection (white bar) marking outside No. 11 Roman Road this issue has been closed.	That the Area Board notes the update.	PS
g)	Issue No: 5071 Request for a mirror to be erected opposite No. 5 Tollgate Road to improve visibility for motorists egressing the driveway of the aforementioned property.	Works to cut back the shrubs on the bend where Rampart Road transitions into Tollgate Road to improve visibility for motorists egressing the driveway of No. 5 Tollgate Road had been undertaken and this issue has been closed.	That the Area Board notes the update.	PS

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h)	Issue No: 5072 Request for improved street lighting in the vicinity of Prebendal House, Stratford Road.	As the group felt that existing lighting levels in the vicinity of Prebendal House were sufficient and declined to fund the provision of additional street lights this issue has been closed.	That the Area Board notes the update.	PS
8.	Other Items			
a)	Highway Maintenance Update	GX from the Area Highways Office to provide a verbal update on proposed highway maintenance schemes in the Salisbury Community Area for the 2017/2018 financial year. GX informed the group that: <ul style="list-style-type: none"> • Footway reconstruction works had commenced in Bower Gardens and would be on going until 30/06/17 • Footway reconstruction works would be taking place in part of Westbourne Close between would be taking place between 03/07/17 and 14/07/17 • Carriageway patching works were due to take place in St. Paul's Road (between the mini roundabout and its junction with Fisherton Street) and Ashfield Road. The dates of the works was still to be confirmed but he was expecting it them to be undertaken in July / August. 	That the Area Board notes the update.	PS
9.	Date of Next Meeting:	10 th October 2017		

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Salisbury Community Area Transport Group

Highways Officer – Paul Shaddock

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £10,396 in the CATG allocation available for the 2017/2018 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific safeguarding implications related to this report.